



Virtual Global Taskforce best practice document on submitting reports to NCMEC's CyberTipline:

The VGT requests that all companies submitting reports to NCMEC's CyberTipline provide the following information:

Chat Log referrals

- Full chat log covering all communication.
- Set out the log chronologically.
- Full user registration details including specific user identities linked to the account.

Image Referrals

- All the images linked to the online interaction (not a selection). Law enforcement agencies operate under different legal frameworks. This means that an image that may be illegal in one jurisdiction will not necessarily be so in another. For this reason, and also to establish the totality of alleged offending, it is important that every image that is related to the NCMEC referral is sent.
- Confirmation as to what online activity has taken place with the images, i.e. were they sent by one user to another or were they merely discovered on a user's account with no evidence that they had been distributed. This is because distribution is usually regarded as a separate and more serious offence than possession.

General Information

- Outline if you have received other law enforcement requests in relation to the same referral.
- Provide dates and times of online activity and state what activity these relate to i.e. is it the last log-on or the image upload etc. Please include the time in 24 hour format or specifying AM/PM and the international time zone linked to these i.e. UTC. Wherever possible, this information should relate to the upload of the image(s) being reported.
- If a port number is linked to the online activity provide this especially if it is a mobile device being used.
- Full history of logins showing IP addresses. This gives an investigator a wider range of IP addresses to check.
- All subscriber information including email addresses and phone numbers linked to the online account.
- If a report relates to an upload/attachment to an email that may or may not have been sent, a copy of the alleged email is required. This helps to establish what type of offending has taken place i.e. possession of images, distribution etc.
- Live streaming platforms to provide relevant chat logs that may assist in the risk assessment of vulnerable victims and/or offenders attempting to groom and/or exploit children online.

The VGT's vision is to reduce the threat from, and vulnerability of children to, online and offline sexual exploitation and abuse and other forms of transnational child sexual offending